

Towyn & Kinmel Bay Town Council

Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 15th January, 2018 at the Community Resource Centre, Kinmel Bay.

Present Cllrs: T Curran, B Griffiths, D Johnson, M Jones, B McLoughlin and N Smith

Non Voting: M Smith

Clerk: D Thomas

1. Apologies for Absence

Apologies for absence were received from Cllr G Corry. Cllr L Knightly was absent without apology.

2. Declaration of Interest

The following declaration of interest was received:-

Cllr N Smith declared an interest in agenda Item 9, as he is a member of CCBC Planning and he left the room whilst this agenda item was being discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Minutes

The minutes of the meeting held on 06/11/17 were approved and signed.

5. Matters Arising

170904/6 Planning and 171106/6 Matters Arising

Millers Cottage – Gainc Road

Noted that:

Conwy have consulted with affected sections within the department, and have had an informal chat with the Site Manager.

Conwy are considering enforcement action, and have referred the matter to their Legal Department for advice.

6. Bank Reconciliation as at 30/11/17 and 31/12/17

Resolved that:

a) Cllr B Griffiths would sign and date the reconciliations to confirm that they have been checked/completed.

b) That the reconciliation as 30/11/17 and 31/12/17 be presented to the Full Council on 29/01/18 for review and approval.

7. Payments from 01/11/17 to 31/12/17

The Clerk and Cllr Barry Griffiths have checked and reviewed all payments made between 01/11/17 and 31/12/17.

Resolved that:

a) The Clerk and Cllr B Griffiths sign and date the list of payments to confirm that they have been checked/reviewed.

b) That the signed list of payments be presented to the Full Council on 29/01/18 for the payments to be retrospectively approved by the Council.

8. Budget Monitoring

Year to Date Actuals Reviewed against Budget.

Resolved that:

The year to date budget reports be presented at the Full Council meeting on 29/01/18.

9. Planning

Reference 0/44641

Resolved that: There be No Objection, however the work appears to have already been started.

Reference: 0/44655

Resolved that: There be No Objection, subject to appropriate landscaping of the derelict area being made a condition of approval.

Reference: 0/44669

Resolved that: There be No Objection.

10. Grants

Resolved that:

- a) 2018-19 Grant Applications need to be received by 30/06/18.**
- b) 2018-19 Grants Applications be considered/discussed/agreed by 30/09/18.**
- c) That the details/date regarding the 2018-19 grants be available on the Town Council Website.**
- d) That Councillors would promote the Grants when they are out and about in the Local Community.**
- e) That the successful Grant Applications will be presented with their cheques at the Community Awards night.**
- f) 2019-20 Grant nomination deadlines would be agreed nearer the time.**

11. Solar Farm Grant

Noted that:

This agenda item was covered/resolved at the Full Council meeting on 10/01/18 (Agenda Item 5).

12. 2017-18 Interim Internal Audit

Interim Internal Audit Report/Action Plan and Internal Auditors comments reviewed and discussed.

Resolved that:

- a) the 2017-18 Interim Internal Audit Report and Internal Audit Report and completed Action Plan be presented to the Full Council on 29/01/18 for review and approval.**
- b) That the proposed Microshade Data Protection Audit (as recommended by the Internal Auditor) be recommended of approval at the Full Council meeting on 29/01/18.**

13. Room Rental

Various options were discussed with a view to increasing the room rental revenue (including the leasing out of the two upstairs interview rooms on 6 month leases and/or leasing the majority of the ground floor area).

Resolved that:

- a) The Clerk would undertake a site visit at the Centre in Pensarn with Cllr Curran, to see how the centre operates, and report back to the PFR Committee.**

b) The Clerk would explore ways to improve the promotion of the rooms, such as Website, Twitter and Facebook and report back at the next PFR meeting.

c) That the Clerk would investigate what would be involved and the implications/costings associated with the various options discussed and report back at the next PFR meeting.

14. Community Awards

Resolved that:

- a) The Community Awards would take place in late October, 2018.
- b) That the nominations for the Community Awards would need to be received by 31/08/18.
- c) The Website would be updated and that a poster would be displayed in the notice boards.
- d) That the Councillors would promote the awards when they are out and about in the Community.
- e) That the Clerk would investigate what type of awards are available, and what the costs would be without the presentation boxes.

15. Playing Out 2018

Resolved that:

- a) The Clerk would write to the CVSC Play Development Team to advise them that the Town Council has again this year decided to contribute towards Locally Organised Summer Play Scheme.
- b) That the Town Council will promote/advertise the Local Summer Play Schemes on the Town Council's Website.

16. Eisteddfod Sponsorship

Resolved that:

- a) £1,000 Sponsorship of the Eisteddfod would be paid out of the 2018-19 Grants Budget.

17. Work Schedule

Reviewed and discussed both the 2017-18 and the proposed 2018-19 Work Schedule.

Resolved that:

- a) The Proposed Work Schedule for 2018-19 be approved.

Meeting Closed at 8:30pm

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Signed by the Chairman of the meeting held on 05/03/18