

**Towyn and Kinmel Bay Town Council.**  
**Meeting of the Policy, Finance and Resources Committee.**  
**Held at the Community Resource Centre.**  
**at 7.00p.m. on Wednesday 3rd December 2014.**  
**All Meetings Are Recorded**

**MINUTES**

**101.14 Attendance.**

Cllr. Darwin, Cllr. Smith, Cllr. Richmond, Cllr. Laura Knightly, Cllr. Stone, Cllr. Luke Knightly, Cllr. Johnson, Cllr. Bateman.

**102.14 Apologies for Absence.**

Cllr. Roberts, Cllr. Sadler, Cllr. McLoughlin and Cllr. Corry.

No word received from Cllr. Anderson.

**103.14 Declaration of Interest.**

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

NONE

**104.14 Urgent Matters.**

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

NONE

**105.14 To receive the minutes of the Policy, Finance and Resources Committee held on the 12th November 2014.**

It was proposed by Cllr. Stone and seconded by Cllr. Luke Knightly that the minutes of the 12<sup>th</sup> November 2014 were accepted and this was agreed by all.

**106.14 CCTV presentation**

Emma Dowell, CCTV Manager for CCBC, addressed members regarding the new contribution system that has been introduced so that all Town Councils are paying a standard cost per CCTV camera. It was confirmed that the contribution cost per camera was £281 and it was clarified there were two cameras in Kinmel Bay and one in Towyn, making a total cost of £843. Members were also provided with statistics regarding the role CCTV had played within the community over the last 12 months. After some discussion it was;

Proposed by Cllr. Richmond and seconded by Cllr. Stone to contribute £843 towards Conwy County Borough Council's CCTV camera costs for Towyn and Kinmel Bay.

### **107.14 Health and Safety**

The clerk took this opportunity to update members regarding her recent meeting with Victor Turner of CCBC in relation to the 2 issues raised at the previous meeting.

Mr Turner confirmed that the right turn junction from the square onto Foryd Road was sufficiently sign posted but that he would request that the wording on the floor was re-painted as this had been worn away.

Mr Turner confirmed that the traffic lights on Foryd Road/St Asaph Avenue are vehicle actuated and not on a set timer, therefore, there will be busy periods where traffic volumes are over capacity for the junction.

In relation to the traffic lights members requested that the clerk speak again with Mr Turner to see if there can be more of a delay between the red light on St Asaph Avenue and the start of the green light on the filter lane on Foryd Road, as too many cars continue after the red light and prevent people using the filter lane from being able to move.

### **108.14 County Councillor updates**

STANDING ORDERS WERE SUSPENDED WHILE CLLR. LAURA KNIGHTLY SPOKE

Cllr. Laura Knightly informed members that she was due to meet with CCBC officers from the Highways Department to discuss Towyn Way West and San Remo Avenue regarding the roads being upgraded to an adoptable standard.

Cllr. Laura Knightly also confirmed she was meeting with Richard Owens to discuss whether anything can be done legally about the continual selling of cars on the grassed area at the entrance to Llys Madoc.

Finally, Cllr. Laura Knightly informed members that she had attended a meeting at Tir Prince Fair along with Allan Sharpe and Gareth Peters of CCBC, in relation to potential development there and because CCBC don't believe they are getting the revenues they should from the land. Members felt that the Town Council should also be involved with this and requested that the clerk write to Allan Sharpe and Gareth Peters to request that they are notified of any future meetings and wish to have Town Council representation there.

On an aside Cllr. Laura Knightly also asked whether the Town Council would consider using only cleaning products not tested on animals, and confirmed she would send a list of products through to the clerk.

STANDING ORDERS WERE REINSTATED AT THIS TIME

Cllr. Darwin reminded members of the Sandy Cove Flooding Event taking place at the Community Centre on the 9<sup>th</sup> December 2014.

Cllr. Darwin also informed members that a CCBC Enforcement Officer had now erected new signage regarding dog fouling on the safe route to school path between Chester Avenue and the leisure centre including the fields. There would also now be more regular patrols in this area too by enforcement officers.

Cllr. Darwin's final comments were with regard to the entrance of the Tillery's garage, off St Asaph Avenue in relation to the cars left there and the potential danger this is causing for road users and also access by Network Rail to the railway bridge. Cllr. Smith confirmed he has been trying to deal with this situation for a while and would be continuing to do so.

#### **109.14 Reports for consideration**

##### **A) Precept/Budget 2015/2016**

The proposed budget for 2015/2016 was tabled for member's consideration and the clerk reminded members what a fortunate position the Council were in with regard to considering new projects due to having a healthy balance.

Some of the suggestions for new projects included:-

- A new play area to be installed on the land at Towyn Way East
- 2 semi-mature trees to be installed at the entrance to Llys Madoc

Members were advised that the budget would not be finalised until the January Meeting so there was still time to think about other projects.

A discussion was had regarding Christmas and the potential to be able to do more now that the new lamp posts had been installed along Foryd Road, and hopefully along Towyn Road in the near future, so that Christmas lights could be erected, with the hope that each year the funding could be made available so that potentially every other lamp post could have a Christmas light installed. Members hoped to relocate the Towyn tree from the church and have it more centrally located in Towyn such as at the entrance to Llys Madoc. With this in mind it was decided to increase the Christmas budget to £10,000.

Due to the earlier proposal regarding CCTV the proposed budget was now amended to reflect the cost of £843.

A final draft of the budget will be tabled and agreed at the next P.F.R. in mid-January and formally accepted at the Full council meeting on the 28<sup>th</sup> January so the Council's precept request can be forwarded to CCBC by the end of January 2015.

##### **B) The Council Tax Reduction Scheme – consultation scheme 2014/2015**

Members considered and discussed the CCBC Council Tax Reduction Scheme Consultation Paper which was completed during the meeting and was to be filled in on CCBC's online response form by the clerk at the next available opportunity.

#### **110.14 Requests for financial assistance**

##### **a) North Coast Church, Towyn**

The North Coast Church, Towyn wrote to the Town Council to ask if they would consider donating some money towards their Christmas tree and lights as in previous years. Cllr. Richmond stated she would be happy to donate £200 from her Mayoral Fund. After some

discussion it was proposed by Cllr. Richmond and seconded by Cllr. Johnson to provide £200 to the North Coast Church towards their tree.

**111.14 Correspondence received:**

- 1) Letter from CCBC – Supplementary Planning Guidance Update (SPG)
- 2) Email from Pauline Adshead regarding Sandy cove Community Flood Event.
- 3) Email of thanks from Towyn S.T.O.P. Group for the Council grant.
- 4) Letter of thanks from the Benefits Advice Shop for the Council grant.
- 5) Letter of thanks from Kinmel Bay Dance Club for the Council grant.
- 6) Letter of thanks from Conwy Urdd for the Council’s donation.
- 7) Letter of thanks from The Village Ladies for the Council grant
- 8) Letter of thanks from Kinmel Bay Bowling Club for the Council grant.

All of the above correspondence was acknowledged by members.

**112.14 Accounts for November for Approval including Bank Reconciliations.**

**Towyn and Kinmel Bay Town Council                      2014    2015**

Date	Details	Payment Cleared	Minute Number	Cheque Number	Total	VAT
	<b>Brought Forward</b>				<b>69556.27</b>	<b>1328.81</b>
	<b>Monthly Total</b>				<b>15154.82</b>	<b>237.78</b>
<b>November</b>	<b>Overall Total</b>				<b>84711.09</b>	<b>1566.59</b>

	Manweb -electricity	Y	9190	DD	109.00	5.85
	Chris Jones - H & S	Y	9190	SO	132.00	
	Computer Technical Solutions	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	3052.52	
	HMRC (tax/NI)	Y	014/11	BP	661.14	
	Nine telecom		9190	DD	8.88	1.48
	Plusnet Plc - Broadband	Y	9190	DD	18.00	3.00
	Total GP - Gas		9190	DD	0.00	
	Conwy County BC Rates	Y	7.11	DD	194.00	
	Angel Springs - Water			DD		
	Pension	Y		BP	783.03	
	Kinmel Bay Football Club			102962	500.00	
	Benefit Advice Shop	Y		102963	500.00	
	Kinmel Bay Over 50's Club	Y		102964	300.00	
	Towyn Townswomen's Guild	Y		102965	250.00	

	Kinmel Bay Bowling Club	Y		102966	500.00	
	Kinmel Bay Garden Club	Y		102967	100.00	
	Towyn Village Ladies	Y		102968	250.00	
	Towyn Stop Group	Y		102969	500.00	
	Kinmel Bay Dance Club	Y		102970	150.00	
	Kon-x Wales (photocopier)	Y		102971	39.25	6.54
	CTS website update (grant )	Y		BP	300.00	50.00
	ASDA			WPC	16.00	2.50
	Dave Hutton (window cleaner)	Y		BP	20.00	
	Weldons newspapers	Y		BP	22.00	
	CCBC election costs	Y		102972	1310.79	
	o2 top up (clerk's phone)			WPC	10.00	
	NWALC membership			102973	50.00	
	Asda (cleaning)			WPC	8.20	1.20
	Price's Mechanical (boiler)	Y		BP	70.00	
	Public works Loan	Y		DD	4245.71	
	o2 top up (Caretaker phone)			WPC	20.00	
	Barney's top soil (square)			102974	120.00	20.00
	Royal British Legion (wreath)			102975	30.00	
	Asda-chocs for nursing homes			WPC	31.00	5.00
	NWN media (public notice)			BP	460.80	76.80
	Asda (cleaning)			WPC	8.06	1.34
	ASDA - chocs for school			WPC	102.00	17.00

<b><u>Bank Reconcilliations.</u></b>							
<b><u>2014 - 2015</u></b>				<b>November</b>			
<b><u>BMM ACCOUNT</u></b>		<b>Debits</b>		<b>Credits</b>		<b>TOTALS</b>	
<b>Balance as at 31st October 2014</b>						<b>£</b>	<b><u>51,717.76</u></b>
Transfers to Community A/c		£16,000.00					
Room hire				£	160.00		
HMRC VAT returns				£	1,077.61		
<b>Balance as at 30th November 2014</b>						<b>£</b>	<b><u>36,955.37</u></b>
<b><u>COMMUNITY ACCOUNT</u></b>		<b>Debits</b>		<b>Credits</b>			

<b>Bank Balance as at 31st October 2014</b>					<b>£ 2,408.94</b>
Payments out as Minuted		£15,020.85			
Transfers in From BMM A/c				£ 16,000.00	
					-
<b>Bank Balance as at 30th November 2013</b>					<b>£ 3,388.09</b>
<b>WPC/Cheques written but not presented</b>				<b>ACTUAL BALANCE</b>	<b>£2,492.83</b>
cheque	102973	50.00			
cheque	102962	500.00			
cheque	102974	120.00			
cheque	102975	30.00			
WPC		195.26			
					<b>£895.26</b>
<b><u>C.R. BUILDING FUND</u></b>		<b>Debits</b>		<b>Credits</b>	
<b>Balance at 31st October 2014</b>					<b>£ 15,029.82</b>
Interest				£ 0.89	
<b>Balance at 30th November 2014</b>					<b>£ 15,030.71</b>
<b><u>PUBLIC SECTOR DEPOSIT FUND</u></b>					
<b>Balance at 30th June 2014</b>					<b>£ 50,497.57</b>
Interest				£ 47.51	
<b>Balance at 30th September 2014</b>					<b>£ 50,545.08</b>

It was proposed by Cllr. Richmond and seconded by Cllr. Bateman to accept the accounts and this was agreed by all.