

Towyn and Kinmel Bay Town Council.
Meeting of the Policy, Finance and Resources Committee.
held at the Community Resource Centre.
at 7.00p.m. on Wednesday 11th March 2015.
All Meetings Are Recorded

MINUTES

184.14 Attendance.

Cllr. Corry, Cllr. Knightly, Cllr. Johnson, Cllr. Stone, Cllr. Roberts, Cllr. Smith, Cllr. Darwin,
Cllr. Bateman, Cllr. Laura Knightly.

185.14 Apologies for Absence.

Cllr. Mcloughlin, Cllr. Anderson, Cllr. Richmond.

NO WORD RECEIVED: Sharon Sadler

186.14 Declaration of Interest.

Members are reminded that they must declare the existence and nature of their declared interest.
(Using the form provided for this purpose)

Cllr. Corry declared an interest in item 191.14 A (Tir Prince) and did not participate in the discussion.

Cllr. Luke Knightly declared an interest in item 191.14A (Tir Prince) and did not participate in the discussion.

Cllr. Darwin declared an interest in item 191.14 B (Community Awards)

Cllr. Bateman declared an interest in item 191.14 B (Community Awards)

187.14 Urgent Matters.

Notice of items which, in the opinion of the Chairman, should be considered at the meeting as a matter of urgency pursuant to Section 100B(4) of the Local Government Act 1972.

NONE

188.14 To receive the minutes of the Policy, Finance and Resources Committee held on the 18th February 2015

It was proposed by Cllr. Johnson and seconded by Cllr. Roberts that the minutes were accepted and this was agreed by all.

189.14 Health and Safety

No new items were raised, however, the clerk was asked to chase CCBC with regard to the replacement of the wooden posts in the parking bays in the square.

190.14 County Councillor updates

Cllr. Darwin raised his concerns with regard to the parking issues at the school and how the problem appeared to be getting worse again. A meeting was trying to be arranged to look at tackling this.

Cllr. Darwin also raised problems with the safe route to school path that cuts from Towyn Road to the rear of the school, in terms of its maintenance and upkeep. The clerk informed members that last year it had been established that the responsibility lay with the education department and they were going to budget so that the parks department would look after the path. Cllr. Darwin said that the biggest concern related to the dangerous state of the fencing that runs along the path on its boundary with Tir Prince, particularly the barbed wire. The clerk stated that CCBC were supposed to be looking into whether the County Council or Tir Prince was responsible for this fencing.

**** STANDING ORDERS WERE SUSPENDED WHILE CLLR. LAURA KNIGHTLY SPOKE ****

Cllr. Laura Knightly informed members that she had spoken with CCBC about the possibility of them donating benches to the area; however, they were unable to assist so the Town Council will need to purchase their own. Cllr. Roberts stated that in the past the Council have bulk bought around six at a time and decided for themselves where they are to be placed across the area. It is recommended that this should be done again.

Cllr. Laura Knightly also commented that Highways had confirmed that the remaining road humps along Towyn Way West will be replaced.

****STANDING ORDERS WERE RE-INSTATED****

Cllr. Smith informed members that the application for a solar farm in Towyn had been approved, and he hoped that this would mean money would be brought into the community.

Cllr. Corry asked that at future meetings the County Councillors also updated the Town Councillors with what is actually happening at County level, such as offering an explanation as to why CCBC has increased Council tax by 5%, as well as updating on a local level.

191.14 Reports for consideration

A) Tir Prince Raceway, Towyn.

Cllr. Laura Knightly sat in the public seating area and did not participate in this item, due to a prejudicial interest.

Cllr. Smith addressed members with regards to some complaints he had received in relation to Tir Prince Raceway, Towyn.

The first complaint related to a bridge that links Tir Prince Park with Tir Prince Raceway's car park, which is closed to the public except on market days. Cllr. Johnson interjected at this point to state that he had already looked into this issue and as the path and bridge was not a recognised public right of way, there was no requirement for the bridge to be open and accessible at all times.

The second complaint related to the aforementioned car park, and its current state of disrepair, including lots of loose stone and pot holes, which made it difficult to use, particularly for those with mobility scooters.

The third complaint was in relation to a field that was being used as an over flow car park, and whether the lease allowed for this.

The final complaint related to vehicles and trailers being stored on the market site and the fact that these made the area look unsightly.

Cllr. Roberts stated that Cllr. Smith should have spoken directly to Mr Williams about this or Conwy's relevant department as she didn't feel that these were Town Council issues. Cllr. Smith stated he felt that the Town Council needed to be aware of these complaints to see if there was any action they wished to take.

Mr Williams, owner of Tir Prince Raceways who was in attendance at the meeting, stated that in relation to Cllr. Darwin's complaint regarding the boundary fencing between the safe route to school and Tir Prince that the offending fencing belonged to CCBC. As a courtesy though, he would send some of his men the following day to remove the barbed wire until CCBC repaired it properly.

Mr Williams stated that once you'd crossed the bridge into Tir Prince land the only place to go was the car park, which is why it was only open when the site was open. He was also concerned to hear the comments regarding the condition of the car park and would look into this.

Cllr. Laura Knightly stated she would check with the monitoring officer as to whether she is able to deal with any future complaints regarding Tir Prince in her capacity as the Towyn County Councillor, however, Adam Williams stated that Tir Prince Fairground actually comes under Kinmel Bay and that the ditch that divides it from Tir Prince Park is actually the boundary between Towyn and Kinmel Bay.

B) Community Awards

Members were asked to put forward their nominations for the Community Awards and after some discussion it was decided that the awards should be awarded as follows:

Harvey Tulsie – Young Person Award

Renn Drew – Young Person Award

Gemma Smith – Young Person Award

Clark Kennedy – Young Person Award

Mohammed Al Aioubi – Young Person Award

Paul Tagg – Contribution to the Local Environment Award

Susan Thompson – Contribution to the Local Environment Award

Sharon Bateman – Contribution to the Local Community Award

Lynne Jones – Contribution to the Local Community Award
May Fletcher - Contribution to the Local Community Award
Joanne Matthews - Contribution to the Local Community Award
Yasmin Mills – Contribution to Sport Award
Frank Standing – Contribution to Sport Award
Pulse Fusion – Contribution to the Arts Award

Further to the last meeting it was proposed by Cllr. Roberts and seconded by Cllr. Stone to add an additional award to the Contribution to the Local Environment Award. This was agreed by all.

It was additionally proposed by Cllr. Darwin and seconded by Cllr. Corry that both children nominated by each school should be awarded the Young Person Award. This was agreed by all.

C) CCBC Consultations

- Conservation areas Supplementary Planning Guidance and Tourism Development Supplementary Guidance. NOTED
- Coastal Flood Risk Protocol Supplementary Planning Guidance. NOTED, however, members wished to respond stating that the guidance reports that the current sea defences are not of a standard to provide the level of protection necessary for new development, yet they state there is only a 1:100 year flood risk. These two things seem to contradict each other. Members further wish to know why the sea defences are not of a standard to provide the necessary level of protection, and what is to be done about it. The clerk will convey members' comments to CCBC.
- On-shore Wind Turbine Development Supplementary Planning Guidance. NOTED

D) Past Mayor Medal Quotes

The clerk informed members that there was only one past Mayor's Medal left and as such some more would need to be purchased. It was;

Proposed by Cllr. Luke Knightly and seconded by Cllr. Stone to purchase three additional Past Mayor Medals and this was agreed by all.

E) Grounds Maintenance Contract

Due to the confidential business nature of the item being discussed of the public or press were asked to leave the meeting under the Public Bodies (Admission to Meetings) Act 1960.

After consideration of the quotes and discussion of the same it was proposed by Cllr. Luke Knightly and seconded by Cllr. Johnson that the quote provided by RJD Grounds Maintenance was accepted and an initial 12 month contract offered, to be automatically renewed to three years if the clerk was happy with the work carried out during the 12 months and this was accepted by all.

The clerk confirmed she had copies of the contractors' necessary insurance and waste licence documents which were of the standard required.

192.14 Correspondence received

- Email received from Ysgol Maes Owen - NOTED
- Letter received from Abergele Town Council - NOTED
- Letter received from Kidney Wales Foundation - NOTED
- Letter received from Tir Prince Park Pond Group – NOTED and a request made from Cllr. Johnson for the clerk to write to Tom Gravett of CCBC to arrange an on-site meeting in Tir Prince Park to meet with the pond group, the clerk and Towyn Councillors to discuss the way forward.

193.14 Accounts for February for Approval including Bank Reconciliations.

Towyn and Kinmel Bay Town Council 2014 2015

Date	Details	Payment Cleared	Minute Number	Cheque Number	Total	VAT
	Brought Forward				113482.31	2490.20
	Monthly Total				7819.86	336.83
February	Overall Total				121302.17	2827.03

	Manweb	Y	9190	DD	109.00	5.85
	Chris Jones	Y	9190	SO	132.00	
	Computer Technical Solutions	Y	9190	BP	282.44	47.07
	Salaries	Y	014/11	BP	3134.04	
	HMRC (tax/NI)	Y	014/11	BP	721.14	
	Nine telecom		9190	DD	2.41	0.40
	Plusnet Plc	Y	9190	DD	18.00	3.00
	Total GP	Y	9190	DD	288.61	48.10
	Angel Springs			DD		
	Pension	Y		BP	809.40	
	Cannon hygiene	Y		DD	139.75	23.29
	Asda			WPC	39.46	5.84
	Ajac (stationery)	Y		BP	23.04	3.84
	Otis (lift repair)	Y		BP	1178.40	196.40
	Dave Hutton (windows)	Y		BP	20.00	
	02 top up (clerk & caretaker)			WPC	20.00	
	CCBC (recycling charge)	Y		102990	19.00	
	Ysgol Maes Owen			102991	600.00	
	Welsh Water	Y		DD	264.93	
	Ajac (stationery)	Y		BP	18.24	3.04

<u>Bank Reconciliations.</u>				February			
<u>2014 - 2015</u>							
<u>BMM ACCOUNT</u>		Debits		Credits		TOTALS	
Balance as at 31st January 2015						<u>£50,697.90</u>	
Transfers to Community A/c		£7,200.00					
Room hire				£830.00			
VAT return				£1,323.11			
Balance as at 28th February 2015						<u>£45,651.01</u>	
<u>COMMUNITY ACCOUNT</u>		Debits		Credits			
Bank Balance as at 31st January 2015						£3,600.57	
Payments out as Minuted		£7,529.54					
Transfers in From BMM A/c				£7,200.00			
Room hire				£110.00			
Bank Balance as at 28th February 2015						£3,381.03	
WPC/Cheques written but not presented				ACTUAL BALANCE		£2,721.57	
cheque		102991 £600.00					
WPC		£59.46					
						£659.46	
<u>C.R. BUILDING FUND</u>		Debits		Credits			
Balance at 31st January 2015						£15,031.57	
Interest				£0.89			
Balance at 28th February 2015						£15,032.46	
PUBLIC SECTOR DEPOSIT							

FUND						
Balance at 30th September 2014						£50,545.08
Interest				£47.82		
Balance at 31st December 2014						£50,592.90

It was proposed by Cllr. Luke Knightly and seconded by Cllr. Bateman to accept the accounts and this was agreed by all.