

Towyn & Kinmel Bay Town Council

Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 3rd September, 2018 at the Community Resource Centre, Kinmel Bay.

Present Cllrs: G Corry, B Griffiths, D Johnson, M Jones & P Miller

Non Voting: J McKenna, N Smith

Clerk: D Thomas

1. Apologies

Apologies for absence were received from Cllrs T Bibby, B McLoughlin. Cllr L Knightly was absent without apology.

2. Declaration of Interest

The following declarations of interest were received:-

- a) Cllr G Corry declared an interest in Agenda Item 6 – Planning – Application 0/45480 – Gors Farm, Gors Road, Towyn as the applicant is known to him and he left the room whilst this planning application was being discussed.
- b) Cllr D Johnson declared an interest in Agenda Item 6 – Planning application 0/45480 – Gors Farm, Gors Road, Towyn as he has previously dealt with possible objections relating to this property, and he left the room whilst this planning application was discussed.
- c) Cllr N Smith, declared an interest in Agenda Item 6 – Planning, and he left the room whilst the whole agenda item was being discussed.

3. Public Participation

A local resident from Cader Avenue attended the meeting to address the meeting regarding item 6 Planning – 0/45493.

4. Minutes

Resolved that: The minutes for the PFR meeting held on 13/08/2018 be approved and signed.

5. Matters Arising

180305/12, 180430/5, 180604/7 & 180813/5 – HMRC TAX/NI Query

Noted that there is still no update/conclusion from HMRC.

180604/14 & 180813/5 – Recent Planning Refusal

Noted that the Conwy Drainage Team have still not undertaken the awaited Revised Conwy Tidal Flood Risk Study.

180813/6 – IT

Noted that discussions are still ongoing with B20 regarding the transfer of the IT contract.

180813/9 – Cllr ID Cards

Noted that the identification cards have been received.

180813/10 Grants

Noted the up to date position regarding the Grants.

180813/14 – Solar Farm Grants

Resolved that:-

- a) **The quote for the AED Cabinet for Y Morfa for the sum of £455 + vat + £9.95 carriage be approved, and that the Town Council will cover the cost of installing the AED Cabinet on the outside of the building.**
- b) **An AED, AED Cabinet and fitting be approved for Kinmel Bay Church.**
- c) **An AED, AED Cabinet and fitting be approved for North Coast Church.**

- d) **The Clerk would contact B & W Builders to ascertain if a discount could be considered, if they fitted 4 AED Cabinets. (1 x Y Morfa, 1 x North Coast Church, 1 x Kinmel Bay Church and 1 x Towyn near to the crossroads).**

Noted that Towyn & Kinmel Bay Show will be donating an AED & AED Cabinet for Towyn, which will be located close to the Towyn Cross Roads.

6. Planning

0/45459 – Extension to side of dwelling, removal of existing roof and provision of new roof with 1st floor living accommodation including balcony to front of dwelling.

Resolved that: No Objection

0/45477 – Extension to dwelling

Resolved that: No Objection, subject to Welsh Water conditions being met.

0/45480 – Approval of matters reserved in respect of outline planning permission 0/45157 (Variation of condition no. 10 of planning consent 0/44389) (Outline planning application for the erection of a manager's house for Travelling Showmen site, covered barn for maintenance of equipment, restoration of former granary to garden store, and green and other infrastructure, demolition of former house and outbuildings. Point of access not reserved). To allow for the finished floor levels of the workshop to be a minimum of 4.5m and the managers house 5.65m).

Resolved that: No Objection subject to NRW and Wales & West Utilities conditions being met.

0/45482 – Erection of flat roofed extension to side of premises.

Resolved that: No Objection – As the Town Council is conscious of the need to support an expanding business, however we have reservations regarding the loss of parking spaces at the site.

0/45488 - Removal of existing pitched roof and provision of new roof to accommodate living accommodation at first floor level with balcony to front elevation.

Resolved that: No Objection

0/45493 – Certificate of lawfulness for the proposed demolition of part of building, subdivision to self contained units, creation of means of access to a highway, creation of access way and change of use from class B2 to class B1.

The resident from Cader Avenue, who was present in the meeting advised that he was concerned that the proposed development would further impact on the existing parking problems/congestion on Cader Avenue.

Resolved that: That due to the complexity of the site and the lack of information on the Conwy Planning Portal, the clerk would ask Conwy for an extension until the end of September and also a full explanation/background regarding the Certificate of Lawfulness.

Cllr N Smith left the meeting at 08:00pm

7. Community Awards

Resolved that:

a) **9 of the 10 nominations would receive an award.**

b) **If individuals were nominated by non Councillors, that the nominator would also be invited to the event.**

c) **The Clerk would contact other Local Clerks, to determine if they award Community Awards and whether they have a set Criteria for the awarding the awards.**

8. 2018-19 – YTD Budget Report & Review of Budgets

Following a full in depth review by the Clerk of the 2018-19 YTD Budgets and Reports a number of budget adjustments are required. The Clerk presented the various proposed changes and explained in detail the reasons for the required changes.

Resolved that: The 2 Year to date budget reports (as at 31/08/18) and the proposed changes be presented at the next Full Council meeting for discussion/approval.

Cllr D Johnson left the meeting at 08:35pm

9. Bank Reconciliation as at 31/08/18

Resolved that: The reconciliation as at 31/08/18 be presented at the next Full Council meeting to be reviewed/approved.

10. Payments from 01/08/18 to 31/08/18

The Clerk and Cllr B Griffiths Chair of PFR have reviewed/cross checked all payments made.

Resolved that:

- a) **The Clerk and Cllr B Griffiths sign and date the list of payments to confirm that they have been reviewed.**
- b) **That the signed lists of payments be presented at the next Full Council meeting for approval and signing by the Chair of the Full Council.**

11. Work Schedule

The Clerk presented the updated 2018-19 Work Schedule to the members.

Noted the up to date position regarding the various 2018-19 projects.

12. External Audit 2017-18

Noted the up to date position, the Clerk will present the External Audit Report, once received, to the Full Council.

13. Planning Query

Noted the explanation provided by Conwy.

14. First Aid Course/Fresher

Resolved that: A 1 day First Aid Course would be arranged for the Clerk and Cllrs J McKenna and P Miller with Effective First Aid, at a cost of £65 per person.

15. Grants Request from Marie Curie

Resolved that: The Grant request from Marie Curie be declined, whilst the Town Council greatly appreciates the work that Marie Curie undertake, the Town Council only award grants to local small groups and organisations.

Meeting Closed at 09:00pm

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Signed by the Chairman of the meeting held on 05/11/18