



# CYNGOR TREF TOWYN AND KINMEL BAY TOWN COUNCIL

**All Members of Towyn & Kinmel Bay Town Council  
Are Summoned To Attend A  
Meeting of the Full Council  
on  
Wednesday 29 June 2016 at 7:00pm  
at  
The Community Resource Centre**

## **AGENDA**

**1. Apologies for Absence.**

**2. Declaration of Interest.**

Members are reminded that they must declare the existence and nature of their declared interest. (Using the form provided for this purpose)

**3. Public Participation**

To consider applications from members of the public to address the Council in respect of any item of business included in the agenda.

**4. Mayor's Allowance**

To agree the allowance for expenses incurred during the civic year.

**5. Committees**

To approve:

- a) The Committee Structure
- b) Committee Terms of Reference
- c) Delegations

**6. Nominations to the Standing Committees**

To appoint members to the standing committees (subject to Agenda Item: 5)

- a) HR Committee
- b) Environment Improvements Committee
- d) Policy, Finance and Resources Committee

**7. Schedule of Meetings**

To approve the schedule of meetings for 2016 – 2017.

**8. Standing Orders and Financial Regulations**

To approve the Standing Orders and Financial Regulations for 2016 – 2017.

## 9. Outside Bodies

- a) To agree the Council nominations to Outside Bodies.
- b) To approve the arrangements for reporting back to the Council.

## 10. Urgent Matters

To receive notice of items which, in the opinion of the Chairman should be considered at the meeting as a matter of urgency.

## 11. Minutes

To confirm and approve the minutes of the Annual General Meeting of the Council held on 11 May 2016.

## 12. Matters Arising

To consider any matters arising from the minutes not included on the agenda.

## 13. Planning Applications

To consider and comment on the applications as listed:

- a) **0/42827 Certificate of proposed lawful use for the demolition of existing glazed conservatory to the rear of the property and the erection of an extension.**  
Location: 10 Park Avenue, Kinmel Bay LL18 5HD  
Applicant: Mr Stuart Jaap  
Consultation closure date: 22<sup>nd</sup> June 2016
- b) **0/42845 Removal of existing hipped roof and timber extension to rear of dwelling, erection of extension to rear of dwelling and formation of new roof with dormer to side elevations.**  
Location: 22 Dulas Avenue, Kinmel Bay LL18 5LB  
Applicant: Mr & Mrs Jason & Wendy Hayes  
Consultation closure date: 29<sup>th</sup> June 2016
- c) **0/42855 Retention of existing static caravan and siting of two additional static caravans. Creation of a new vehicular access to the highway.**  
Location: Y Goeden, 43 Gors Road, Towyn LL22 9LS  
Applicant: Mrs Diane Rollinson  
Consultation closure date: 30<sup>th</sup> June 2016
- d) **0/42881 Installation of external cat ladder and high level walkway to external face of existing superstore**  
Location: Asda Supermarket, St. Asaph Avenue, Kinmel Bay LL18 5EQ  
Applicant: Asda  
Consultation closure date: 7<sup>th</sup> July 2016
- e) **0/42897 Display of 1 no. internally illuminated free standing sign**  
Location: Asda Supermarket, St. Asaph Avenue, Kinmel Bay LL18 5EQ  
Applicant: Asda Stores  
Consultation closure date: 8<sup>th</sup> July 2016

**f) 0/42894** Erection of flat roofed extension between bungalow and swimming pool annexe and erection of conservatory to side of dwelling.

**Location:** 34 Bodelwyddan Avenue, Kinmel Bay, Conwy LL18 5BW

**Applicant:** Miss A Elliott

**Consultation closure date:** 8<sup>th</sup> July 2016

**14. Internal Audit**

To receive the report from the Internal Auditor for 2016 -17

**15. Annual Return**

- a) To approve the Annual Governance Statement
- b) To approve the Statement of Accounts
- c) To approve the signing of the Annual Return.

**16. IT**

To agree the replacement of the IT equipment and enter into a maintenance and support contract.

**17. Town Signs**

To consider contributing £200 towards a welcome sign for Towyn for a n additional brown panel with tourist attraction symbols.

**18. Office Repairs**

To consider repairs and improvements to the Resource Centre.

**19. Summer Planting**

To receive a progress report on the various areas for planting out.

**20. Correspondence**

To note and agree any actions arising from correspondence received.

**21. Exclusion of the Public**

Pursuant to Section 1 (2) of the Public Bodies (Admissions to Meetings) Act 1960 to resolve that, because of the confidential nature of the business to be transacted, the public and the press leave the meeting during consideration of:

**Agenda Item 22: Honorarium**

**22. Honorarium**

To consider the awarding of an Honorarium.

Helen Stewart BEM  
Clerk to the Council