

Towyn & Kinmel Bay Town Council

Minutes of the Policy, Finance, Resources and Planning Committee held on Monday 14 August, 2017 at the Community Resource Centre, Kinmel Bay.

Present Cllrs: B Griffiths, D Johnson, M Jones, Nigel Smith

Non Voting:

Clerk: D Thomas

1. Apologies for Absence

Cllr B McLoughlin, Cllr G Corry, Cllr T Curran. Cllr L Knightly was absent without apology

2. Declaration of Interest

The following declaration of interest was received:-

Cllr Nigel Smith declared an interest in Agenda item 4, as he is a member of CCBC Planning and left the room whilst all applications were discussed.

3. Public Participation

There were no applications from the public to address the Council.

4. Planning

0/44148 – Resolved that: An objection be recommended – Given the absence of a footpath with the addition of a high fence pedestrians could feel restricted/unsafe form traffic.

0/44157 – Resolved that: No objection be recommended.

0/44152 - Resolved that: An objection be recommended – Whilst the Council feels that the plans are exciting in many ways, we feel that further clarification is required with regards to whether the access to the site is considered suitable and the impact on the adjacent properties. We also feel that consideration should be given, to include in the plans an upper storey facility in view of the potential flood risks within the area and the NRW concerns.

0/44211 - Resolved that: No objection be recommended, subject to appropriate sound proofing in view of the proximity to neighbouring/nearby properties.

0/44240 – Resolved that: No objection be recommended.

0/44236 – Resolved that: No objection be recommended.

0/44249 – Resolved that: No objection be recommended.

0/44262 – Resolved that: No objection be recommended, however the Council does have concerns regarding the current and future pollution odours at the treatment works.

5. Internal/External Audits

The external auditors have requested a full breakdown of all staff costs for 2016/17, Clerk has identified numerous issues with the figures, and given the tight time scales (17/8), number of issues and the complexity of the issues, the Clerk contacted the Internal Auditor, who advised that her needed to come in to discuss/review and prepare a detailed breakdown of all staff costs and required adjustments.

The internal auditor spent a complete day last Wednesday going through the figures and his detailed report has been received today.

The Clerk has spent most of his time since his return from annual leave on Monday 31/07/17 working on this.

The internal auditors additional costs for this work is likely to be approx. £300 (10 hours work), also as stated in his Internal Audit report in June, he is looking to come back in in Oct/Nov this year, to undertake a interim audit to ensure that all the required actions from both the Internal Audi & External Audit Reports have been completed/resolved.

The estimated cost for the interim audit will be a further £300.

Resolved to:

- a) **Pay the Internal Auditors bill for the work undertaken to provide a detailed breakdown for staff costs for 2016-17 (estimated at £300).**
- b) **Pay the Internal Auditors bill for the proposed Interim Audit in Oct/Nov (estimated at £300).**

6. RBS Accountancy

As the 2015/16 & 2016/17 Financial Accounts on the system were incomplete and incorrect, RBS are having to completely re-set up our accountancy system and their representative has been here all today to set this up and also to provide training on the system.

The cost for this re-set and training is £399 plus mileage estimated at £80, therefore an estimated cost of £480.

Resolved to: Pay the RBS bill for Training and Re-setting up the accountancy system (estimated at £480).

Meeting Closed at 7-45pm

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Signed by Chairman of PFR and Planning Meeting 4th September, 2017